2014 SCHEDULE OF FEES AND CHARGES
YEARS 7 - 12

Annual fees and charges are managed by the College Board and are set to reflect the socio-economic status of the College community. Fee increases are recommended by the Catholic Education Commission of WA (CECWA) each year as part of the budget process. The following fees and charges apply for 2014.

APPLICATION FEE (includes GST) $  55

This is a non-refundable processing fee that is to be paid with the initial application for enrolment. The fee does not guarantee an enrolment interview or offer of a place but simply includes the student’s name on a waiting list with other students in that year of entry.

ENROLMENT DEPOSIT (non-refundable) $ 250

Where an offer of a place is made parents/guardians will be required to sign a Letter of Acceptance and Enrolment Agreement Forms and to pay a deposit to secure the place. The place will not be held until the deposit has been received by the College. This amount will be deducted from the family fee account in the year the student commences at the College. This is a non-refundable deposit should the application be withdrawn.

TUITION FEES (per annum – 1st student) $3,289
TUITION FEES FOR HEALTH CARE CARD HOLDERS (conditions apply) $1,400

Family Discount on Tuition Fees:
2nd student - $  657  20% discount on Tuition Fee
3rd student - $1,315  40% discount on Tuition Fee
4th student or more - $3,289  100% discount on Tuition Fee

AMENITIES (per student, per annum) $ 564

This fee is charged per annum for each student. The Amenities Fee is used to cover the costs associated with each subject area and includes items such as consumables, class photocopying, general stationery, and provision for guest speakers.

CURRICULUM ENRICHMENT FEE (per student, per annum) As Below

The Curriculum Enrichment Fee is used to cover the costs associated with any camps, excursions, day trips and Physical Education activities being carried out off campus.

Year 7 Student = $185
Year 8 Student = $260
Year 9 Student = $185
Year 10 Student = $185
Year 11 Student = $240
Year 12 Student = $185

BUILDING LEVY (per family, per annum) $ 453

Each family is required to contribute an annual levy towards the financing of new buildings and the debt servicing of our loans for existing buildings. This covers a small proportion of the total debt servicing of the College as it is heavily subsidised by all other Catholic schools through Co-responsibility Building Fund (CBF). As this is a compulsory levy, it is NOT tax deductible.

BUS LEVY (per family, per annum) $  50

From the commencement of 2013 each family will be charged a bus levy which will be allocated towards the purchase of a College bus.
COLLEGE ANNUAL (per family, per annum) includes GST $ 35

Each family will be provided with a copy of the College Annual. This will be charged to the family fee account at the beginning of each year. Extra copies of the College Annual can be purchased for $35.

INFORMATION & COMMUNICATION TECHNOLOGY (ICT) LEVY per student, per annum

The ICT Levy is an annual levy that is required to be paid before the commencement of the new school year. This levy is set according to year level and dependent on whether students are providing their own digital device (iPad). It contributes to the ICT infrastructure of the College and specialised hardware in the College as well as costs for insurance for the individual College devices (where applicable).

Year 7 - 9 $100 - Own iPad
Year 10 - 12 $100 - Own iPad
Year 10 - 12 $150 - College iPad

LOCKER BOND (once off payment) $ 60

All students will be issued with a locker and combination lock when they commence at the College. The bond will be charged to the initial family fee account and $50 will be refunded when the student leaves provided that the lock and locker are in good condition. If students negligently damage or graffitii their locker or lose the combination lock an invoice will be issued for the repair or replacement of the lock.

OUTDOOR EDUCATION LEVY $ 90

Year 9 students who have elected to study Outdoor Education are required to pay a levy to cover the costs of activities undertaken in this course.

SPECIALIST ONSITE PROGRAMME $ 375

Students in Year 11 and 12 have the option to apply to join the Specialist ONSITE Programme. Please refer to the Curriculum Information Handbook for further information on the programme.

STUDENT ACCIDENT INSURANCE

All students will be covered by a comprehensive accident insurance policy which is paid for within the tuition fees. An Information Sheet is available from the College Office if you would like to be aware of the coverage provided. This policy should not be considered as a replacement for private health insurance. Parents are to contact the College to make a claim.

SECONDARY ASSISTANCE SCHEME (YEAR 8 – 12)

Families who hold one of the following cards are eligible for the Department of Education’s Secondary Assistance Scheme:
1. Health Care Card (family card – not student card)
2. Pensioner Concession Card
3. Veterans Affairs Card

This scheme only applies to students under the age of 18 years. The scheme provides $235 assistance for eligible students and will be paid to the College against the family fee account. Application forms will be available early in Term 1 and must be completed before the end of the term. The form requires the cardholder to present the card when completing the form and must be witnessed by one of the Administration staff. No claims will be accepted after the last day of Term 1. Details will be provided in the College newsletter. A clothing allowance of $115 to assist with the purchase of uniforms is also available to students under the same conditions as Secondary Assistance. This allowance is paid directly to the family.
HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME
This scheme assists all families that hold a current Family Health Care Card or selected Pensioner Concession cards that are valid during Term 1 of the school year. The discount applies to Tuition fees only – other fees, levies and charges still apply. The quoted discounted tuition fee includes the $235 Secondary Assistance Scheme payment the College receives from the Department of Education. Sibling discounts will apply on the reduced fee. A form will be required to be completed and the cardholder is to present the card when completing the form and must be witnessed by one of the Administration staff.

Notification of the application process for Secondary Assistance Scheme and Health Care Card Schemes will be published in the College Newsletter early in the school year.

PAYMENT OF FAMILY FEE ACCOUNT
The College’s aim of providing the highest possible standards in education, equipment and facilities within the lowest possible fee structure relies heavily on the prompt payment of fees. Your support in reducing the administrative time and costs in pursuing outstanding fees is greatly appreciated.

A total of the annual family fee account will be issued at the start of Term 1. The account will itemise the total cost for the year and will assist in budgeting for the year. Parents will have three payment options:

1. Pay the account in full by 7 March 2014
2. Pay the account in three equal instalments on or before Week 2 of Term 1, Term 2 and Term 3
3. Pay your account by direct debit using one of the following:
   a. 10 monthly payments February - November commencing 10 February 2014;
   b. 20 fortnightly payments commencing 10 February 2013;
   c. Ongoing payments with a pre-arranged amount (See Finance Officer to arrange this)

You can pay by cash or EFTPOS. All credit cards will be accepted except Diners Club and American Express.

Please complete the Preferred Payment Option Form to indicate which option you have chosen.

NOTICE OF WITHDRAWAL
Parents are required to give ten weeks written notice in term time if their child will not be attending or returning to the College. Failure to give such notice will result in a charge of one term’s fees in lieu of notice. No refunds will be provided where a student leaves at or after the end of Term 3, with no notice. Subject selection forms completed and signed by students and parents for the following year will deem that the student will be returning the following year.

A student who leaves part way through a year and has given sufficient notice will be given a discount on the Tuition Fee component only.

Where a student enters the College during the year, fees will be charged on a pro-rata basis.

DIFFICULTIES WITH PAYMENT OF FAMILY FEE ACCOUNT
The inability to pay school fees shall never be the reason for the non-enrolment or exclusion of any child from Holy Cross College. The College will always be sympathetic to genuine cases of need. Where parents encounter economic hardship in meeting the fee commitment they should contact the Finance & Property Officer to discuss alternate arrangements. Evidence of annual income will be required as part of the discussion thus ensuring that all parents show maximum support for the College relative to their individual situations.