

HOLY CROSS COLLEGE APPLICATION PACKAGE

SPORTS CO-ORDINATOR



Sports Co-Ordinator

Holy Cross College is a Catholic co-educational Pre-kindergarten to Year 12 College located in Ellenbrook. The College opened in 2010 and now has an enrolment of over 1200 students. The College continues to grow with enrolments expected to exceed 1600 students.

The College's Vision and Mission, and details of the LIFE Curriculum can be found on the College Website.

Position:	Sports Co-Ordinator
Conditions:	Full Time Ongoing
Salary:	As per the Roman Catholic Archbishop of Perth Teaching Enterprise Bargaining Agreement (2015) and depending on qualifications and experience of the successful applicant.
Commencement Date:	1 January 2024

Persons appointed to this position will:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the LIFE Curriculum as articulated in the Role Description of Sports Co-Ordinator and read in conjunction with the Role Description of Teaching Staff at Holy Cross College.
- Have completed or be willing to undertake and complete Accreditation to Teach in a Catholic School or Accreditation to teach Religious Education in a Catholic School.
- Have current registration with the Teachers Registration Board of Western Australia (TRBWA) and a current Working with Children Card.

Applications close: Friday 1 December 2023 at 12:00pm

Please complete the below Application for Employment form and email saved form to the Principal's Assistant at employment@holycross.wa.edu.au

ROLE Description

Sports Co-Ordinator

Holy Cross College offers a Catholic education from Pre-Kindergarten – Year 12. The Vision of the College is to be 'a community of transformation in the Spirit of the Risen Christ' and in striving for this we are inspired by our college patron, Saint Oscar Romero. The College is committed to providing a holistic curriculum in all areas of The LIFE Pillars (Learning, Inter-relationship, Faith, and Enrichment). Staff work in partnership with parents to support our young people to grow to be faith-filled and visionary; to be lifelong learners who embrace their changing world with confidence and optimism. We aspire to be a learning community in which all our students are to be engaged, challenged, and progressing.

Holy Cross College is recognised as a leader in innovation, contemporary pedagogies, and the use technology to redefine learning. The College's Vision and Mission, and details of the LIFE Curriculum can be found on the College website.

The Sports Co-ordinator is a member of the Holy Cross College Extended Leadership Team. All members of the leadership team play a key role articulating and giving witness to the Vision and Mission of the College and in providing leadership in all areas of LIFE. The Sports Co-ordinator has particular leadership responsibilities in the Enrichment Pillar. The key responsibilities for this role are in Years 3 – 12. The Sports Co-ordinator will work closely with the Health and Physical Education Learning Area Co-ordinator. They will also work closely with the Assistant Principals, Junior School, and the Deputy Principal Enrichment, and will report to the Deputy Principal Enrichment.

Learning

The Sports Co-ordinator will:

- inspire a passion for learning within a culture of high expectations.
- foster quality learning environments which engage students in learning.
- encourage and mentor staff in implementing innovative, engaging, and rigorous pedagogical practices.
- develop a culture of collaboration within the sports that enhances student engagement and leads to improved outcomes for all students.
- work with the Health and Physical Education Learning Area Co-ordinator to develop the Sports extra-curricular curriculum within the context of the whole educational program offered by the K - 12 College
- keep abreast of developments in educational theory and practice.
- keep abreast of latest Standards and Curriculum Authority and ACARA developments.
- effectively use data in the development of learning and sports programs

- work with the Learning Area Co-Ordinator of Health and Physical Education to build the capacity of staff involved in the Sports Program
- develop and implement a student recognition system for outstanding achievement/consistent representation.

Inter-relationships

The Sports Co-ordinator at Holy Cross College will:

- play a key role in building community.
- foster high quality relationships with students and ensure that each student is treated as a whole person with individual needs.
- foster positive, safe, and well-managed environments that convey a sense of purpose and foster student engagement at sporting events.
- play a key role in promoting effective communication at all levels in the College.
- articulate and model ethical behaviours in all professional communications.
- foster a culture of sportsperson-ship in the College Community
- build a sharing organisational culture that focuses energies and talents on achieving high quality outcomes for students.
- actively engage in the pastoral care of staff
- respect and foster the distinctive role of parents in their child's education.
- work closely with Inter-relationships Leaders in matters relating to student management in Sports programs.
- continue to develop the alumni involvement in coaching/official roles.
- represent the College at Sporting Association Meetings

Faith

The Sports Co-ordinator at Holy Cross College will:

- proclaim the Gospel teaching of the value and dignity of each person in relationships with students, parents, and staff.
- actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic Schools and the Vision and Mission of the College
- provide personal witness to Gospel values, including living and acting in a way that respects the beliefs and practices of the Catholic community.
- promote the integration of a Catholic values perspective across the curriculum.
- ensure that Christian attitudes and values are reflected in the development and application of the policies and procedures for sport.
- recognise and celebrate individual staff members' strengths.

Enrichment

The Sports Co-ordinator at Holy Cross College will:

- develop their leadership capacities by actively engaging in personal, spiritual and professional development.

- enhance professional practice by reflecting critically and engaging in collegial learning as a member of a Leadership Team and of a Professional Learning Community
- work with other members of the College Leadership Team in enhancing teacher quality.
- encourage the use of reflective practice amongst the sports staff.
- coordinate extra-curricular activities associated with sports.
- ensure that the appropriate Catholic Education Commission of WA and College policies are effectively implemented in the Sports area.
- reflect on and monitor the overall performance of the sports program and use results to inform future practice.
- work effectively with the Health and Physical Education Learning Area Co-ordinator to plan and manage the sports budget and resources, including digital resources.
- build on the growing involvement of the College in Sporting Associations
- promote the sporting profile of the College through various mediums.
- utilise the skills of Health and Physical Education staff and other staff to coach and manage sporting teams.
- build on sustainable practices for achieving at a high level at inter-school level/competitions.
- prepare the risk management for sports events.

FUTURE FOCUS

The Sports Co-ordinator will be a future focused educator who will:

- clearly understand the Vision for the College and adopt it as part of daily practices and in the development of policies and procedures within the Sports.
- explore and model the use of emerging technologies for teaching, learning, research, creative inquiry, and information management.
- develop, implement, and evaluate pedagogical improvement strategies, including teacher mentoring programs which maximise the opportunities for the engagement and challenge of students whilst maximising possible achievement.
- motivate and work with others to foster creativity, innovation, and the use of appropriate technologies in order to achieve excellence in the sports arena.
- lead and facilitate innovation and change.
- demonstrate a personal commitment to continuous improvement using problem solving, and creative thinking.
- carry out other duties as required by the Principal.

ROLE Description

Teaching Staff

The Vision of the College is to be 'a community of transformation in the Spirit of the Risen Christ' and in striving for this we are inspired by our college patron, Saint Oscar Romero. The College is committed to providing a holistic curriculum in all areas of The LIFE Pillars (Learning, Interrelationship, Faith, and Enrichment). Staff work in partnership with parents to support our young people to grow to be faith-filled and visionary; to be lifelong learners who embrace their changing world with confidence and optimism. We aspire to be a learning community in which all our students are to be engaged, challenged, and progressing.

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Accountability and Collaboration

Teaching staff are responsible to the Principal through the appropriate team leader. They work collaboratively on a day-to-day basis with all members of the College staff with close association with Learning Leadership and Interrelationship Teams.

Learning

Teachers at Holy Cross College will:

- Integrate a Catholic values perspective across all areas of the curriculum.
- Implement the College's Vision for Learning.
- Create a nurturing and stimulating educational environment which is learner-centred, academically challenging, and inclusive.
- Understand the nature of the learner and learning processes and tailor teaching processes to meet the diverse needs of learners.
- Develop quality instructional programme and evaluate their effectiveness.
- Develop a range of pedagogical practices and applying them to improve student learning.
- Engage in team teaching.
- Exercise professional practices in engendering a love of learning and developing life-long learners.
- Promote a culture of high expectations in learning.
- Give students quality feedback about their learning and report student progress to parents.
- Provide opportunities for students to reflect on their learning.
- Teach in specialist areas and to be a member of the integrated learning teams, as required.

- Engage with parents as partners in learning.
- Keep abreast in developments in educational theory and practice and be prepared to implement the same.

Inter-relationships

Teachers at Holy Cross College will:

- Actively engage in the pastoral care of students.
- Foster high quality relationships with students and ensure that the student is treated as a whole person with individual needs.
- Support parent education programmes.
- Preserve confidentiality in matters relating to the dignity and good name of others - students, colleagues, parents, families, and the College community.
- Contribute to the atmosphere of warmth and welcome in the College.
- Respect and foster the distinctive role of parents in their child's education and in the College community.
- Reach out, in appropriate way, to the wider community.
- Articulate and model ethical behaviours in all professional communications.
- Perform such duties as are customarily rostered and shared by staff.

Faith

Teachers at Holy Cross College will:

- Proclaim the Gospel value of the value and dignity of each person in the daily teaching and in relationships with students, parents, and staff.
- Actively support and promote the objectives and ethos of Catholic Education and the Vision and mission of the College.
- Live and act in a way that respects the beliefs and practices of the Catholic community.
- Actively contribute to the religious life of the school and the spiritual development of students.
- Participate in an appropriate manner in the sacramental, liturgical and prayer life of the College.
- Participate in staff faith formation activities.
- Promote and support strong and meaningful connection with St Helena's Parish.
- Fulfil Accreditation requirements.
- Actively witness to Gospel values.

Enrichment

Teachers at Holy Cross College will:

- Enhance professional practice by reflecting critically and engaging in collegial learning as a member of a Professional Learning Community.
- Engage in school improvement processes.
- Actively engage in personal, spiritual, and professional development.
- Recognise ongoing change in the teaching/learning process through self-

development in contemporary pedagogy, educational developments, and practices.

- Mentor students in a Learning Advisor Role.
- Foster the development of students in co-curricular activities outside normal classroom time.
- Be willing to share time, energy, and talents in support of the ongoing life of the College and local Parish community.
- Assist in the coordination of and actively participate in school functions.
- Abide by all College Policies.
- Carry out other duties, as required by the Principal.

Qualifications

- Current Registration with the Teacher Registration Board of Western Australia (TRBWA).
- Hold, or working towards completion of, Accreditation to Teach in a Catholic School or Accreditation to Teach Religious Education in a Catholic School.
- Maintain a valid Working with Children Check Card.