



# Join our team

## Deputy Principal

Information for applicants

**Be a part of our transformative and supportive community empowering the next generation of learners.**

# Deputy Principal

## Invitation to apply

**Welcome to Holy Cross College, a Catholic, co-educational school for students in Pre-Kindergarten to Year 12.**

Located in the heart of Ellenbrook, a vibrant suburb nestled within the beautiful Swan Valley region of Western Australia, Holy Cross has been a cornerstone of quality Catholic education since 2010. We have grown from our humble beginnings to a thriving community to encompass a double stream Primary and six stream Secondary School. Our journey has been one of continuous growth and development, driven by our unwavering dedication to providing a holistic, faith-based education.

The role of the Deputy Principal is a key position within the Senior Leadership Team. As Deputy Principal you will clearly understand the Vision of the College and adopt it as part of daily practices, the development of policies and procedures and when working with teams to implement improvement strategies.

Holy Cross College has a Senior Leadership Team structure that works in unison to support its PK-12 community. The College has four Deputy Principals that report to the College Principal and Vice Principal. Each Deputy Principal is aligned with one of the four College LIFE Pillars.

The current vacancy to be filled is within the **Faith Pillar**.



# Why families choose us

**At Holy Cross College, we pride ourselves on fostering a supportive and flexible environment that instills a joy of learning, enabling every student to unlock the infinite possibilities for their future.**

Families love that education at Holy Cross is future-focused, engaging and challenging. We understand that students are learning in a constantly changing world and need to be agile thinkers, equipped with the skills to thrive and confidently embrace their future.

Step onto our beautiful campus and you will experience the thoughtful design of our flexible workspaces, crafted to respond to the ever-changing needs of our students. State-of-the-art technology is seamlessly integrated throughout the College, enhancing learning experiences for each child. Our expansive grounds, with green, outdoor spaces, provide ample opportunities for students to play and grow.

Our educators are committed to nurturing the potential of each student, fostering a love for learning that extends beyond the classroom. With a student-centred approach, our teachers create a supportive and inclusive learning environment, encouraging students to explore their interests and excel in their chosen fields.

By choosing Holy Cross College, families invest in an education that goes beyond academic excellence, empowering students with the skills, values, and resilience they need to succeed in an ever-evolving future. Our commitment to creating a joyful, flexible, and enriching learning environment ensures that every child can reach their fullest potential and make a positive impact on the world around them.





## Role Description

Holy Cross College is recognised as a leader in innovation, contemporary pedagogies and the use technology to redefine learning. As Deputy Principal, you will play a pivotal role in The Faith Pillar.

### Key responsibilities will include:

- Providing personal witness to Gospel values, including living and acting in a way that respects the beliefs and values of the Catholic community.
- Promote and grow the faith life and faith story of the College to all stakeholders.
- Promote and grow the Pk-12 House system and House Spirit.
- Promote and grow the College's connection with St Helena of the Holy Cross Parish.
- Oversee Liturgical life of the College which includes, Masses, Liturgies, Friday Gospel and Feast Days.
- Oversees Accreditation and supports staff in completing and maintaining this requirement.
- Oversee College events within Faith Pillar; Pilgrimage (Camino), Faith Formation Day.
- Oversee all fundraising activities.
- Oversees the Sacramental program at the College.
- Facilitate opportunities for the members of the College community to understand rituals and practices which reflect Catholic faith and values.
- Build connections with the wider community, particularly in Christian Service.
- Foster a culture of prayer and reflection amongst students and staff.
- Line Manager for the Pk-12 House Representatives, Faith Life Coordinator and Liturgist.
- Member of the Professional Development Committee.

## About you

Applicants for this position should have 7 years teaching experience with a minimum of 4 years of Leadership in a Catholic School.

We are seeking persons who will:

- Promote the purpose and aims of evangelisation.
- Model Christ-centred practices that nurture the God-given talents of others.
- Display authentic missionary discipleship through a personal encounter with Christ.
- Foster inclusivity and nurture a supportive environment.
- Value and adapt to changing technology and its role in a school environment.
- Excel in building strong connections with students, colleagues and the community.
- Thrive in collaborative environments, contributing positively to team dynamics.
- Embody the core values of Holy Cross College through your actions and interactions.

Holy Cross College is committed to providing a safe and nurturing environment for all children. All applicants must have a current Working with Children Check or be eligible to obtain one before employment begins. Applicants must reside in Australia and have valid working rights.

## Why join Holy Cross?

As our College continues to grow, we are actively seeking dedicated educators to join us in shaping the next generation of change-makers. Each staff member plays a fundamental role in advancing our vision, mission and the strategic direction of the College. Our team is collaborative and committed to seeking new knowledge, keeping the College continually at the forefront of modern education. With access to state-of-the-art facilities, new technologies and abundant resources, we provide our community with the best learning experience we can – and we want you to join us.

Employees enjoy:

- Salary packaging benefits
- Discounted rates on corporate health insurance and wellbeing initiatives
- Two additional leave days for discretionary and Catholic day leave
- Gym: Fitness Centre
- Work with State-of-The-Art Technology
- Professional Development – Apple Distinguished
- 30 minutes from the CBD
- Connected Community

Our vision is for Holy Cross College to be a community of transformation in the spirit of the Risen Christ.

**Our mission** is to empower students to *have life to the full*, inspired by Christ's journey of transformation.

At Holy Cross, our holistic approach to teaching is guided by our **LIFE pillars**:

**Learning:** Our focus is on developing core learning skills to ensure our students are equipped to face the challenges of a rapidly changing world.

**Inter-relationships:** Nurturing a caring, compassionate and connected environment – not only among our students, but also our wider community.

**Faith:** Celebrating a hope-filled Christian faith, grounded in reflection that leads to justice and service. Our faith-based approach to education encourages students to explore and deepen their spirituality, helping them to develop a strong sense of social justice and service.

**Enrichment:** Enriching the lives of our community members through engagement in holistic opportunities that exist beyond the classroom.



## Apply today

**Be a part of our transformative and supportive Pre-Kindergarten to Year 12 co-educational community, working in modern, expansive facilities in Perth's growing north-east corridor.**

Complete the application for employment form [Application for Employment Form](#)

**Contract Period:** 21 July 2025 – 31 December 2025

Persons appointed to this position should address the following points:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the key responsibilities as articulated in the Role Description of Deputy Principal at Holy Cross College.
- Have completed or be willing to undertake and complete accreditation to teach and lead in a Catholic school.
- Have current registration with the Teachers Registration Board of Western Australia (TRBWA) and a current Working with Children Card (WWCC).

**Conditions:** Full Time Temporary

**Salary:** As per the WA School Teachers Agreement 2023 and depending on qualifications and experience of the successful applicant.

**Applications close:** Wednesday 14 May 2025 at 9:00am

Please complete the below checklist and emailed the appropriate documents to the Principal's Assistant at [employment@holycross.wa.edu.au](mailto:employment@holycross.wa.edu.au).

All applications should be sent with the following documents:

- Valid Working with Children Card
- TRBWA
- Academic Transcripts
- Covering Letter
- Resume
- [Application for Employment Form](#)