



Join our team

Design and Technologies Technician

Be a part of our transformative and
supportive community empowering
the next generation of learners.

Discover Holy Cross College

Holy Cross College has been a cornerstone of quality Catholic education since 2010. Starting from humble beginnings, Holy Cross College has grown to become a thriving community with a double stream Primary School and six stream Secondary School on one campus in the heart of Ellenbrook.

Grounded in our faith and inspired by our connected and caring community, we strive to build promising futures for families and shape compassionate, confident and capable individuals prepared to make a positive impact on the world.

Our vision is for Holy Cross College to be a community of transformation in the spirit of the Risen Christ inspired by our College Patron, St Oscar Romero. Our mission is to empower students to have life to the full, inspired by Christ's journey of transformation and redemption.

At Holy Cross College, our holistic approach is guided by our LIFE pillars:

Learning: Our focus is on developing core learning skills to ensure our students are equipped to face the challenges of a rapidly changing world.

Inter-relationships: Nurturing a caring, compassionate and connected environment – not only among our students, but also our wider community.

Faith: Celebrating a hope-filled Christian faith, grounded in reflection that leads to justice and service. Our faith-based approach to education encourages students to explore and deepen their spirituality, helping them to develop a strong sense of social justice and service.

Enrichment: Enriching the lives of our community members through engagement in holistic opportunities that exist beyond the classroom.

Position Description

The Design and Technology Technician will play a key role in supporting both the technical and teaching functions of the Technologies Learning Area for students in Years 7–12. This position is essential in ensuring that learning experiences are well-prepared, resourced, safe, and effective.

The Technician will be responsible for the preparation, organisation, and purchasing of materials, equipment, and tools required across a wide range of Design and Technology subjects. This includes ensuring that sufficient stock is available, resources are prepared ahead of lessons, and specialised tools or consumables are ordered in a timely manner. The role also involves monitoring the use of facilities, tools, and machinery from a Work Health and Safety perspective, helping to maintain a safe and compliant working environment for both staff and students.

In addition to these duties, the Technician will provide direct classroom support, supplying teachers and students with materials or resources during lessons.

The role requires flexibility, initiative, and strong organisational skills to manage competing demands across multiple workshops and classes. Experience in an appropriate trade, industry, or within a school Design and Technology department will be highly regarded, as this background equips the Technician with the practical knowledge needed to maintain equipment, solve problems, and contribute to a high-functioning learning environment.

Responsibilities

Community and Pastoral Care

- Support a welcoming and inclusive teaching and learning environment that supports student wellbeing and confidence
- Collaborate respectfully with students and staff, offering guidance and encouragement during practical lessons
- Contribute to the holistic development of students by nurturing life skills such as teamwork, responsibility, and resilience
- Support students with diverse needs by adapting resources and providing practical assistance during classes

Education and Learning

- Prepare equipment, tools, and materials to support the delivery of Design and Technology curriculum across Years 7–12.
- Assist teachers during practical classes to ensure safe, engaging, and effective student participation in workshop activities.
- Support curriculum delivery through the organisation of resources, preparation of materials, and alignment with learning outcomes.
- Provide in-class support by supplying tools and equipment, allowing teachers to remain focused on teaching and student learning.

Catholic Identity and Faith

- Support and uphold the Catholic faith, vision and mission of Holy Cross College in all practices.
- Model Gospel values such as compassion, respect, and integrity in interactions with students, families, and staff.
- Ensure that all interactions align with the Bishops of WA Mandate and the College's Vision and Mission fostering a learning environment that honours the dignity of each person and promotes stewardship, hospitality, and care.

Stewardship

- Monitor and manage stock levels of workshop materials, consumables, and equipment to ensure efficient and sustainable use of resources.
- Order and purchase supplies in consultation with the Learning Area Leader – Technologies, maintaining budget awareness.
- Ensure proper storage, maintenance, and handling of tools, machinery, and materials in line with Work Health and Safety (WHS) requirements.
- Maintain clean, safe, and orderly Woodwork and Metalwork Learning Studios, adhering to risk management and safety procedures.
- Report faults or hazards promptly, arrange repairs as required, and contribute to the upkeep of equipment and facilities.

Why Join Us?

Each staff member at Holy Cross College plays a fundamental role in advancing our vision, mission and the strategic direction of the College. Our team is collaborate and committed to seeking new knowledge, keeping the College continually at the forefront of modern education. With access to state-of-the-art facilities, new technologies and abundant resources, we seek to provide our community with the best learning experience.

Employees enjoy:

- Salary packaging benefits
- Discounted rates on corporate health insurance and wellbeing initiatives
- One additional leave day: Catholic day leave
- Fitness Centre
- Work with State-of-the-art technology
- Professional development - Apple Distinguished
- 30 minutes from the CBD
- Connected community

Apply Today

Commencement Date: 20 October 2025

Persons appointed to this position should address the following points:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the key responsibilities as articulated in the Role Description.
- Have completed or be willing to undertake and complete accreditation to work in a Catholic school.
- Have a current Working with Children Card (WWCC).

Conditions: Part Time (0.2FTE) Temporary Contract

Applications Close: 10 October 2025

Please complete the below checklist and email the appropriate documents to the Principal's Assistant at: employment@holycross.wa.edu.au.

All applications should be sent with the following documents:

- Valid working with Children Card
- Covering letter (no more than two pages)
- Resume
- Other relevant trade qualifications
- [Application For Employment Form](#)