



# Join our team

## Primary Education Assistant Students with Disabilities

Be a part of our transformative and supportive community empowering the next generation of learners.

# Discover Holy Cross College

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Holy Cross College has been a cornerstone of quality Catholic education since 2010. Starting from humble beginnings, Holy Cross College has grown to become a thriving community with a double stream Primary School and six stream Secondary School on one campus in the heart of Ellenbrook.

Grounded in our faith and inspired by our connected and caring community, we strive to build promising futures for families and shape compassionate, confident and capable individuals prepared to make a positive impact on the world.

Our vision is for Holy Cross College to be a community of transformation in the spirit of the Risen Christ inspired by our College Patron, St Oscar Romero. Our mission is to empower students to have life to the full, inspired by Christ's journey of transformation and redemption.

At Holy Cross College, our holistic approach is guided by our LIFE pillars:

**Learning:** Our focus is on developing core learning skills to ensure our students are equipped to face the challenges of a rapidly changing world.

**Inter-relationships:** Nurturing a caring, compassionate and connected environment - not only among our students, but also our wider community.

**Faith:** Celebrating a hope-filled Christian faith, grounded in reflection that leads to justice and service. Our faith-based approach to education encourages students to explore and deepen their spirituality, helping them to develop a strong sense of social justice and service.

**Enrichment:** Enriching the lives of our community members through engagement in holistic opportunities that exist beyond the classroom.

## Position Description

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The Education Assistant (Students With Disabilities) plays an essential and compassionate role in ensuring that students with disabilities are empowered to access, engage with, and thrive within all aspects of school life. This position is grounded in the belief that every student is created in the image of God and deserves to be treated with dignity, respect, and care. At Holy Cross College, the Education Assistant actively contributes to the mission of Catholic education by fostering an inclusive environment where students with diverse learning needs are supported not only academically, but also socially, emotionally, and spiritually.

Working in close partnership with classroom teachers, learning support staff, and families, the Education Assistant helps implement personalised learning strategies, adapts classroom activities, and provides targeted support that enables students to participate meaningfully in their education. The role requires a deep understanding of inclusive practices, a commitment to student wellbeing, and a capacity to build trusting relationships that nurture growth and independence.

This position reports to the Head of Primary.

# Responsibilities

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## Community and Pastoral Care

- Build trusting relationships with students, offering encouragement, emotional support, and positive reinforcement
- Promote student wellbeing by fostering a safe, inclusive, and respectful learning environment
- Support students in developing social skills, emotional regulation, and self-confidence
- Possess strong interpersonal and communication skills, with the ability to build rapport with students, staff, and families
- Collaborate with families, allied health professionals, and school staff to ensure consistent and holistic support

## Education and Learning

- Provide in-class support to students with disabilities, adapting tasks and materials to meet individual learning needs
- Assist teachers in implementing Individual Education Plans (IEPs) and differentiated learning strategies
- Support students in developing literacy, numeracy, and life skills through targeted interventions and scaffolded learning
- Monitor student progress and contribute to documentation and feedback processes
- Use assistive technologies and inclusive practices to enhance student engagement and independence

## Catholic Identity and Faith

- Model and promote Gospel values such as compassion, respect, integrity, and service in all interactions
- Support the Catholic ethos of the school by attending liturgical celebrations, pastoral care initiatives, and community events
- Uphold the dignity of each student as a unique individual created in the image of God
- Ensure that all practices align with the Bishops of Western Australia Mandate and the College's Vision and Mission

## Stewardship

- Maintain confidentiality and uphold professional standards in all aspects of the role
- Contribute to the care and organisation of learning environments and resources
- Participate in professional development and formation activities relevant to inclusive education and Catholic schooling
- Support the responsible use of school resources and promote sustainability in classroom practices

# Why Join Us?

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Each staff member at Holy Cross College plays a fundamental role in advancing our vision, mission and the strategic direction of the College. Our team is collaborate and committed to seeking new knowledge, keeping the College continually at the forefront of modern education. With access to state-of-the-art facilities, new technologies and abundant resources, we seek to provide our community with the best learning experience.

Employees enjoy:

- Salary packaging benefits
- Discounted rates on corporate health insurance and wellbeing initiatives
- One additional leave day: Catholic day leave
- Fitness Centre
- Work with State-of-the-art technology
- Professional development - Apple Distinguished
- 30 minutes from the CBD
- Connected community

## Apply Today

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**Commencement Date:** 20 April 2026 - 31 December 2026

Persons appointed to this position should address the following points:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the key responsibilities as articulated in the Role Description.
- Relevant qualifications (e.g., Certificate III or IV in Education Support)
- Have completed or be willing to undertake and complete accreditation to work in a Catholic school.
- Have a current Working with Children Card (WWCC).

It would be preferred if candidates met the following criteria:

- Demonstrated experience working with students with disabilities in an educational setting
- Understanding of inclusive education principles and differentiated learning strategies

**Conditions:** Full Time, Temporary

**Applications Close:** Wednesday 25 March 2026 at 4:00pm.

Please complete the below checklist and email the appropriate documents to the Principal's Assistant at: [employment@holycross.wa.edu.au](mailto:employment@holycross.wa.edu.au).

All applications should be sent with the following documents:

- Valid working with Children Card
- Covering letter (no more than two pages)
- Resume
- Transcript outlining relevant qualifications
- [Application For Employment Form](#)