



**Join our team**

**College Nurse  
(Part-time position)**

**Be a part of our transformative and  
supportive community empowering  
the next generation of learners.**

# Discover Holy Cross College

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Holy Cross College has been a cornerstone of quality Catholic education since 2010. Starting from humble beginnings, Holy Cross College has grown to become a thriving community with a double stream Primary School and six stream Secondary School on one campus in the heart of Ellenbrook.

Grounded in our faith and inspired by our connected and caring community, we strive to build promising futures for families and shape compassionate, confident and capable individuals prepared to make a positive impact on the world.

Our vision is for Holy Cross College to be a community of transformation in the spirit of the Risen Christ inspired by our College Patron, St Oscar Romero. Our mission is to empower students to have life to the full, inspired by Christ's journey of transformation and redemption.

At Holy Cross College, our holistic approach is guided by our LIFE pillars:

**Learning:** Our focus is on developing core learning skills to ensure our students are equipped to face the challenges of a rapidly changing world.

**Inter-relationships:** Nurturing a caring, compassionate and connected environment - not only among our students, but also our wider community.

**Faith:** Celebrating a hope-filled Christian faith, grounded in reflection that leads to justice and service. Our faith-based approach to education encourages students to explore and deepen their spirituality, helping them to develop a strong sense of social justice and service.

**Enrichment:** Enriching the lives of our community members through engagement in holistic opportunities that exist beyond the classroom.

## Position Description

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The College Nurse plays a vital and compassionate role in promoting the physical, emotional, and holistic wellbeing of students across our PK-12 community. Grounded in the values and teachings of the Catholic faith, the College Nurse serves as an integral member of the College's Wellbeing Team, supporting the dignity and safety of every child and young person in our care.

Working collaboratively with staff, students, and families, the College Nurse provides high-quality, professional healthcare that supports student learning, participation, and overall wellbeing. Operating across all year levels from Pre-Kindergarten to Year 12, the College Nurse delivers both direct and indirect support, including health assessments, care planning, medication management, health promotion, and liaison with parents and caregivers. The role supports students' physical wellbeing as a foundation for social, emotional, spiritual, and academic growth.

The College Nurse is part of the Wellbeing Team and reports to the Deputy Principal - Inter-relationships. The role also involves collaboration with external health professionals and services to ensure coordinated, high-quality care for students, always striving for the best possible outcomes.

# Responsibilities

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## Community and Pastoral Care

- Provide compassionate, student-centred clinical care that upholds the dignity of each child and young person, responding to illness, injury, and ongoing health needs.
- Collaborate with the Wellbeing Team, Senior Leadership Team, and classroom teachers to support students with complex health, attendance, or engagement needs.
- Build trusting, culturally responsive relationships with students and families, ensuring respectful communication and confidentiality at all times.
- Advocate for students' physical and emotional safety, including early identification of concerns and timely referrals to internal or external supports.
- Support inclusive practices for students with chronic conditions or disability through accessible health planning and reasonable adjustments.

## Education and Learning

- Provide targeted education for staff on anaphylaxis, asthma, diabetes, seizure management, infection prevention, and first aid response.
- Equip students to manage their own health where developmentally appropriate (e.g., medication routines, symptom awareness, self-advocacy).
- Maintain current, evidence-informed practice and share relevant updates with leaders and staff to enhance safe school operations.
- Contribute health perspectives to curriculum and wellbeing programs (e.g., PDHPE/Health, protective behaviours, resilience, digital health literacy).

## Catholic Identity and Faith

- Witness to the College's Catholic ethos by providing compassionate care that reflects the dignity of the person and the common good.
- Uphold ethical decision-making in health care consistent with the values and teachings of the Catholic tradition and College policies.
- Encourage inclusive practices that welcome students and families of all faiths and backgrounds, strengthening the College's mission as a Christ-centred community.

## Stewardship

- Oversee medication management: secure storage, administration protocols, documentation, expiry checks, and audit readiness.
- Maintain a well-equipped Health Centre: stock control, equipment maintenance, cleanliness, infection prevention, and clinical waste procedures.
- Record and report incidents according to College procedures and guidelines and legal requirements; maintain secure, confidential health records and data.
- Contribute to procedural compliance (e.g., first aid, anaphylaxis, asthma, excursions, camps, heat policies, communicable diseases).
- Coordinate with external health providers and emergency services; manage communication and logistics for immunisation programs and public-health responses.

# Why Join Us?

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Each staff member at Holy Cross College plays a fundamental role in advancing our vision, mission and the strategic direction of the College. Our team is collaborate and committed to seeking new knowledge, keeping the College continually at the forefront of modern education. With access to state-of-the-art facilities, new technologies and abundant resources, we seek to provide our community with the best learning experience.

Employees enjoy:

- Salary packaging benefits
- Discounted rates on corporate health insurance and wellbeing initiatives
- One additional leave day: Catholic day leave
- Fitness Centre
- Work with State-of-the-art technology
- Professional development - Apple Distinguished
- 30 minutes from the CBD
- Connected community

## Apply Today

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**Commencement Date:** April 2026.

Persons appointed to this position should address the following points:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the key responsibilities as articulated in the Role Description.
- Have completed or be willing to undertake and complete accreditation to work in a Catholic school.
- Must hold current registration with the Nursing and Midwifery Board of Australia (NMBA) through the Australian Health Practitioner Regulation Agency (AHPRA) and be eligible to practise in Western Australia.
- Have a current Working with Children Card (WWCC).

It would be preferred if candidates met the following criteria:

- Experience in the education sector.

**Conditions:** Part-time, ongoing (2 days a week).

**Applications Close:** Monday 30 March at 4:00pm

Please complete the required documentation and email the documents to the Principal's Assistant at: [employment@holycross.wa.edu.au](mailto:employment@holycross.wa.edu.au).

All applications should be sent with the following documents:

- Valid Working with Children Card
- Covering letter (no more than two pages)
- Resume
- Relevant qualifications
- [Application For Employment Form](#)