Holy Cross College

Join our team

Home Economics Assistant

Be a part of our transformative and supportive community empowering the next generation of learners.

Discover Holy Cross College

Holy Cross College has been a cornerstone of quality Catholic education since 2010. Starting from humble beginnings, Holy Cross College has grown to become a thriving community with a double stream Primary School and six stream Secondary School on one campus in the heart of Ellenbrook.

Grounded in our faith and inspired by our connected and caring community, we strive to build promising futures for families and shape compassionate, confident and capable individuals prepared to make a positive impact on the world.

Our vision is for Holy Cross College to be a community of transformation in the spirit of the Risen Christ inspired by our College Patron, St Oscar Romero. Our mission is to empower students to have life to the full, inspired by Christ's journey of transformation and redemption.

At Holy Cross College, our holistic approach is guided by our LIFE pillars:

Learning: Our focus is on developing core learning skills to ensure our students are equipped to face the challenges of a rapidly changing world.

Inter-relationships: Nurturing a caring, compassionate and connected environment - not only among our students, but also our wider community.

Faith: Celebrating a hope-filled Christian faith, grounded in reflection that leads to justice and service. Our faith-based approach to education encourages students to explore and deepen their spirituality, helping them to develop a strong sense of social justice and service.

Enrichment: Enriching the lives of our community members through engagement in holistic opportunities that exist beyond the classroom.

Position Description

The Home Economics Assistant holds a pivotal role in facilitating the effective delivery of food and nutrition education within the Technologies Learning Area. This position supports both the practical and theoretical components of the curriculum by ensuring that food technology classes are well-prepared, efficiently run, and aligned with contemporary health and safety standards. Operating within a Catholic school setting, the Home Economics Assistant is expected to model and promote the values of Catholic education: fostering a safe, inclusive, and engaging learning environment that encourages creativity, responsibility, and collaboration.

A genuine passion for food education is essential, as the Home Economics Assistant will play a key role in fostering student engagement and curiosity about nutrition, culinary skills, and safe food practices. Equally important is a collaborative spirit and a commitment to educational excellence, as the technician will work closely with teaching staff to enhance student learning experiences and contribute to a positive and inclusive learning environment.

The Home Economics Assistant reports to the Learning Area Leader - Technologies.

Responsibilities

Community and Pastoral Care

- Support a welcoming and inclusive teaching and learning environment that supports student wellbeing and confidence
- Collaborate respectfully with students and staff, offering guidance and encouragement during practical lessons
- Contribute to the holistic development of students by nurturing life skills such as teamwork, responsibility, and resilience
- Support students with diverse needs by adapting resources and providing practical assistance during classes

Education and Learning

- Prepare ingredients, equipment, and resources to support the delivery of food and nutrition curriculum
- Assist teachers during practical classes to ensure safe, engaging, and effective student participation
- Support curriculum delivery through resource organisation, recipe preparation, and alignment with learning outcomes
- Maintain accurate documentation and records to support assessment, audits, and compliance with educational standards

Catholic Identity and Faith

- Support and uphold the Catholic faith, vision and mission of Holy Cross College in all practices.
- Model Gospel values such as compassion, respect, and integrity in interactions with students, families, and staff.
- Ensure that all interactions align with the Bishops of WA Mandate and the College's Vision and Mission fostering a learning environment that honours the dignity of each person and promotes stewardship, hospitality, and care.

Stewardship

- Monitor and manage stock levels of food, equipment, and consumables to ensure efficient use of resources
- Order supplies in consultation with the Learning Area Leader – Technologies, maintaining budget awareness
- Ensure proper storage, rotation, and handling of food items in line with food safety standards
- Maintain a clean, safe, and hygienic kitchen environment, adhering to health regulations and risk management procedures
- Report faults or hazards promptly and contribute to the upkeep of equipment and facilities
- Assist with duties as directed by the Principal and / or their delegate.

Why Join Us?

Each staff member at Holy Cross College plays a fundamental role in advancing our vision, mission and the strategic direction of the College. Our team is collaborate and committed to seeking new knowledge, keeping the College continually at the forefront of modern education. With access to state-of-the-art facilities, new technologies and abundant resources, we seek to provide our community with the best learning experience.

Employees enjoy:

- Salary packaging benefits
- Discounted rates on corporate health insurance and wellbeing initiatives
- One additional leave day - Catholic day leave
- Fitness Centre
- Work with State-of-the-art technology
- Professional development - Apple Distinguished
- 30 minutes from the CBD
- Connected community

Apply Today

Commencement Date: 1 January 2027.

Two Positions: One Term One 2027 Contract and One 12 Month 2027 Contract

Persons appointed to this position should address the following points:

- Actively support and promote the objectives and ethos of Catholic Education as articulated in the Bishops of WA Mandate for Catholic schools and the Vision and Mission of the College.
- Demonstrate capacities in all areas of the key responsibilities as articulated in the Role Description.
- Have completed or be willing to undertake and complete accreditation to work in a Catholic school.
- Have a current Working with Children Card (WWCC).

It would be preferred if candidates met the following criteria:

- Relevant qualifications or training in food preparation, hospitality, nutrition, or a related field
- Experience supporting practical food education within a school or educational environment

Conditions: 0.6 FTE, Temporary Contract 1 January 2027 until 31 December 2027
0.68 FTE Temporary Contract Term 1 2027 (1 January 2027 - 9 April 2027)

Applications Close: Friday 27 November 2026 at 4:00pm.

Please complete the below checklist and email the appropriate documents to the Principal's Assistant at: employment@holycross.wa.edu.au.

All applications should be sent with the following documents:

- Valid working with Children Card
- Covering letter (no more than two pages)
- Resume
- Transcript outlining relevant qualifications
- Application For Employment Form